



JOB DESCRIPTION

Position Title: **Associate Technician**

Working Area: **Facilities Maintenance**

Class Code: 3012

Non-Exempt

EEO Code: 08

Effective Date: August 29, 2002

Major Function

Performs maintenance work in the repair, remodeling, and construction of commercial building and structures. Work also includes performing grounds maintenance duties.

Essential Functions

Note: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is a logical assignment to the position.

Assists tradesworkers and/or works independently in the maintenance, repair, remodeling and construction of buildings and structures. Performs carpentry, electrical, plumbing, masonry, painting, and other duties under the direction of the division manager or appropriate supervisor. Reads and interprets blueprints, diagrams, sketches, and drawings.

Performs grounds maintenance to include, but not limited to mowing, edging, raking, fertilizing and spraying for insects. Installs and repairs irrigation systems. Operates mowers, edgers, and other power operated equipment used in grounds maintenance. Maintains equipment used in maintenance operation.

Performs other duties as assigned or as may be necessary.

Minimum Qualifications

Knowledge of building maintenance, repair, remodeling and new construction. Knowledge of construction methods, tools, equipment and materials utilized in performing assigned tasks. Knowledge of the operation and maintenance of various types of grounds maintenance equipment, tools, techniques and methods utilized in grounds maintenance.

Ability to work from sketches, plans, blueprints. Ability to maintain accurate records and files. Ability to follow oral and written instructions effectively. Ability to communicate both orally and in writing.

High School Diploma or GED and one (1) year experience in one or more of the trades or one (1) year experience in grounds maintenance.

Must possess and maintain a valid Florida Class D Driver's License.

A comparable amount of education, training, or experience may be substituted for the minimum qualifications.

Working Conditions

Incumbents in this classification perform physical demanding work. Position performs both inside and outside duties and is exposed to occasional adverse weather conditions. This position performs duties, which require heavy lifting in excess of 50 pounds, working in and around equipment and machinery. Incumbents are exposed to high levels of dirt, dust and fumes. Incumbents in this classification must follow safety procedures carefully.